

Steps for Online Fee Payment

Step 1: Select the checkbox for the quarter for which the online fees are to be paid.

This will display the total amount of fees payable online, along with the fee breakup.

Step 2: Enter your email ID and mobile number.

Step 3: Click on the **Pay Now** button.

Step 4: Confirm the payment details and click on the **Make Payment** button.

Step 5: Select the preferred payment mode (UPI, Cards, or Net Banking) and complete the payment process.

Please note: Payments made through the **UPI** option are free of charge. Transaction charges are applicable for payments made through **Cards** and **Net Banking**.

Step 6: Upon successful payment, a fee receipt will be generated. The **Print** option allows you to save the receipt in PDF format.

Please note:

- Fee payments already made will automatically reflect in your child's portal. If any payment is not reflected, kindly contact the school office with the fee receipt.
- Parents are requested to verify their child's personal details after logging in and report any discrepancies to the school office.
- For security reasons, please do not share your login credentials with others.
- We recommend changing the default password after your first login and saving it for future use.
- Kindly update the app regularly to enjoy the latest features and improvements.
- For any queries related to the new app or in case of technical difficulties, kindly write to : chrislynsoftware2020@gmail.com